

HOW TO ACCESS THE SYLLABUS IN CLOUDCME® (PRESENTATIONS/HANDOUTS)

Note: Updated August 2026

The Syllabus section of the CloudCME® mobile app and desktop allows users to view syllabus and presentation slides for activities they are registered. This feature enhances learning by providing real-time access to course materials.

The Syllabus feature is available in the CloudCME® mobile app & desktop for registered activities that include presentation materials.

CLOUDCME® DESKTOP

Go to Allina Health's CloudCME® portal – <https://allina.cloud-cme.com> > MY CME

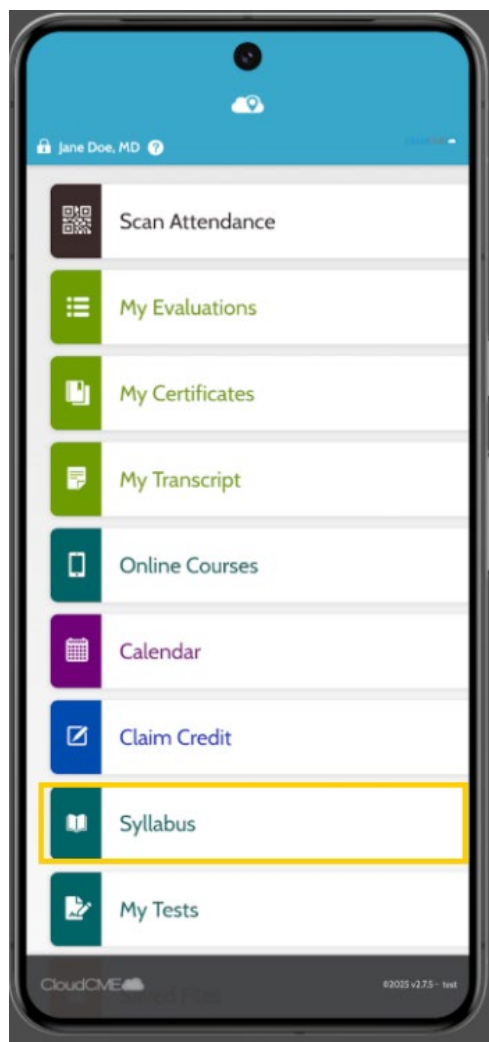
Desktop allows attendees to access slide content for viewing only.

The screenshot shows the CloudCME Desktop portal. At the top is a navigation bar with links: Sign Out, Browse By Specialty, Live Activities, Series(RSS), On-Demand, Activity Calendar, Home, Help, My Tasks, and My CME (highlighted with a yellow box). Below the navigation bar is the 'My CME' section with instructions: 'Click a button to proceed.' There are eight buttons: Profile, Transcript, Evaluations & Certificates, Registrations & Receipts, Claim Credit, External Credits, Tests, and Syllabus (highlighted with a yellow box). Below the buttons is a section titled 'Syllabus - Breast Health A Team Approach 2026'. It lists activities for Saturday, February 21, 2026: 'Welcome 7:25AM - 7:30AM Lakes Ballroom' and 'Oncology Nurse Navigation 7:30AM - 7:55AM Carrie L Czech, RN Lakes Ballroom'. A photo icon in the 'Oncology Nurse Navigation' activity is highlighted with a yellow circle. A dashed box on the left contains a photo icon and the text: 'Photo icon lets you know that a presentation is available to view.'

CLOUDCME® MOBILE APP

If you plan to use the mobile app at the activity, make sure that you have downloaded and logged in **PRIOR to the activity**. If you are an Allina SSO user, you may need to use RSA verification to log in – this is mandated by Allina IS.

Mobile app has more real time functionality which allows attendees to access slide content in real time, take notes, and review annotated materials later. This feature enhances learning retention during live events and provides access to post-activity review.



Accessing Syllabus Via the Mobile app.

Open the CloudCME® mobile app.

Tap Syllabus from the main menu.

A list of activities that include syllabus content will be displayed.

Tap the name of the activity to view its syllabus materials.

Viewing Slides

Select a presentation title to launch the slide viewer.

Use the navigation arrows to scroll through the slides.

Adding Notes and Annotations *(this feature is not available on the desktop version)*

Tap the Notes button to enter annotation mode.

Use the keyboard to add text notes.

Use your finger or stylus to draw on the slide (e.g., circle, underline, or highlight areas).

Tap Save Notes to retain your text and drawings.

Where Notes Are Stored

All saved annotations are stored on your mobile device and will be displayed automatically when viewing that slide again. Notes are also accessible via the Saved Notes section of the app.