

GETTING STARTED IN CLOUDCME® for Grand Rounds, Case Conference, and/or Live activities

NOTE: You MUST have a profile set up in CloudCME

1. Set up your profile in CloudCME®

Go to Allina Health's CloudCME® portal – <https://allina.cloud-cme.com>

Click Sign In

- Choose **Create Account** or **Don't have an account?**
- Complete the profile form with your name, email address, and any required profession or license details including MOC information.
- Submit the form to create your CloudCME® user profile.

2. Pair your mobile phone (only required one time for setup)

Self-registration will be required for all Allina Health accredited *AMA PRA Category 1 Credit™* (CME) activities.

- A distinct code will be provided for each Grand Rounds, Case Conference, and/or Live activities.

Text your email address in your profile to **(844) 939-3950 (specific for Allina Health activities)** to opt-in to the text message attendance program. You will receive a text notification indicating your phone number has been updated.

You will receive an incomplete profile text message if you try to text your attendance and have a missing degree and/or profession in your profile. Please complete the fields in your CloudCME® profile before texting attendance.

Save this number **(844) 939-3950** on your phone as CloudCME® Text Attendance or Allina CME Text Attendance (or whatever name you will remember it by.) Your self-attendance recording at any future Allina CME series, case conference, tumor boards, grand rounds, and live activities will be recorded by you texting to this number, the Activity ID or Activity Code provided by the individual activity.

3. Or download the CloudCME® Mobile App



NOTE: Allina Health requires that your mobile phone has the RSA app installed to utilize the CloudCME® app.

1. Download App if you have not already
2. Open the app, use organization code = **allina**

3. Click the **Login** or **Create Account** button.
4. Log in using your email address and password.

The mobile app features may include:

My Profile – allows you to create and manage your account in CloudCME®.

My Evaluations -allows you to complete activity evaluations.

My Certificates – allows you to view, print or email certificates.

My Transcript – allows you to view, print or email your transcript.

Online Courses – allows you to access online activities and complete them.

Syllabus – allows you to view activity syllabi, view up-loaded presentations and take notes on the displayed presentations.

Calendar – allows you to view upcoming CE activities.

Scan Attendance – allows you to record your attendance, when applicable.

Faculty – If you serve as faculty to CME activities, this allows you to access and complete your faculty assigned tasks, including disclosure of financial relationships.